

No.FD/DMN/2017-18/ 1850
U.T. Administration of Daman and Diu,
Finance Department,
Secretariat,
Moti Daman – 396 220.

Dated:- 11/04/2018.

ORDER

The Administrator of Daman & Diu is pleased to accord the approval for continuation of Temporary Group 'B' & 'C' posts including posts of Multi Tasking Staff as shown in the ANNEXURE under the U.T. Administration of Daman & Diu for a further period of one year from 01/03/2018 to 28/02/2019 subject to strict implementation of order dated 22/01/2009 of the Personnel Department, Daman on SIU and the posts shall be filled as per R.Rs and also necessary budget provision made in B.E. 2018-19.


(Kishore Bamania)
Joint Secretary (Finance)

To,

1. The P.S. to the Administrator, Secretariat, Daman.
2. The P.S. to the Adviser to the Administrator, Secretariat, Daman.
3. The P.S. to the Finance Secretary, Secretariat, Daman.
4. The Collector, Daman/ Diu.
5. The Director of Accounts, Daman.
6. The Dy.. Secretary (Pers.), Daman & Diu, Secretariat, Daman.
7. The Dy. Director of Accounts, Diu.
8. The Concerned Head of Offices, Daman/Diu.
9. The SIO, NIC, Daman with a request to upload the said order on department's link on the official website of Daman.
10. The Asstt. Director (OL), Daman for translation in Hindi please.
11. Office copy/Guard file.

ANNEXURE

**STATEMENT SHOWING THE TEMPORARY GROUP 'B' & 'C' POSTS
INCULDING POSTS OF MTS UNDER THE U.T. ADMINISTRATION OF
DAMAN & DIU**

Sr. No.	Posts	Group	Level in Pay Matrix	No. of Posts	Order No. & Date under which continued upto 28/02/2018
1.	2.	3.	4.	5.	6.

1) ADMINISTRATOR, DAMAN

1.	Security Officer	"B"	Level-7	01	No.FD/DMN/2017-18/2156 dated 17/05/2017.
2.	Private Secretary to Administrator	"B"	Level-7	01	-do-
3.	Senior Stenographer	"B"	Level-6	01	-do-
4.	Junior Stenographer	"C"	Level-4	01	-do-
5.	L.D.C.	"C"	Level-2	03	-do-
6.	Driver	"C"	Level-2	04	-do-
7.	Multi Tasking Staff (Cook)	"C"	Level-1	01	-do-
8.	Multi Tasking Staff (Asstt. Cook)	"C"	Level-1	01	-do-
9.	Multi Tasking Staff (Peon)	"C"	Level-1	06	-do-
10.	Multi Tasking Staff (Chowkidar)	"C"	Level-1	01	-do-
11.	Multi Tasking Staff (Sweeper)	"C"	Level-1	01	-do-
12.	Multi Tasking Staff (Jamadar)	"C"	Level-1	01	-do-
	TOTAL:			22	


 (Kishore Bamania)
 Joint Secretary (Finance)